



JAN KEN PO GAKKO  
2019-2020  
Request for Reimbursement

Attach receipt and submit form  
to:  
Jan Ken Po Gakko  
c/o Erin Pacheco  
Po Box 221247  
5930 South Land Park Drive  
Sacramento, CA 95822 or  
ikpgtreasurer@gmail.com

NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
\_\_\_\_\_

PHONE # \_\_\_\_\_

AMOUNT REQUESTED \$ \_\_\_\_\_

DESCRIPTION OF PURCHASE \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GRADE / EVENT \_\_\_\_\_

RECEIVED BY \_\_\_\_\_

DATE \_\_\_\_\_

CK # \_\_\_\_\_

DATE \_\_\_\_\_